



## Young Professional Committee – Meeting Agenda

Quarterly All-Committee Meeting – February 1, 2024

### Agenda Items

1. Welcoming new committee members and introductions
2. Highlight/review 2024 goals and general committee expectations
  - a. What is our mission? **To engage young professionals, create a low barrier to enter this kind of activity and social group**
  - b. 2024 Strategic Initiatives
    - **Expand our young professionals recognition and exposure**
    - **Creating intentional YP engagement activities**
      - **Various locations/times/days of the week**
    - **Collaborate with other APWA committees and organizations**
  - c. Commitment expectations **Make your best effort to attend committee and subcommittee meetings and events (majority)**
  - d. Open lines of communication for all – want this to be a positive experience
3. Outlining new subcommittee structure goals/expectations
  - a. Exact roles responsibilities to be decided within subcommittees **see attached committee structure packet. Not meant to silo any skills or interests- just helps to structure goals and workload. New structure- open to rolling feedback as we go along.**
4. 2024 events/budget discussion
  - a. Note 1<sup>st</sup> half of year is partially planned, handing off to Events Subcommittee to execute and begin brainstorming 2<sup>nd</sup> half of 2024 (Fiscal year July to July)
  - b. **Engineering Mixer Event – Late February February 20<sup>th</sup> 5:00 either Surly or Pries. Aim to get at least 10 people.**
  - c. **Pickleball – Membership Committee Event, late Feb/early March (Justin Update) March 20<sup>th</sup> or 21<sup>st</sup> at Minneapolis Cider Co. Two courts. Membership committee will cover all costs. 120 people cap. Cider Co has bathrooms/space for changing clothes. RSVPs will be done by us (?) to help account for food.**
  - d. **Whirlyball – March or April**
  - e. **Spring Conference – May**
  - f. **ASCE Joint Event Saints or Twins Game – Typically May**
  - g. **Mini Golf? Panel Discussion? Other? – Group Discussion**
5. Student chapters update (UMN & St. Thomas)

**UST:** just starting up semester 2, hoping to work out a site / public works tour this spring.  
**UMN:** Sarah and Justin 2/6 panel on networking. Space for 1 more to join that panel. Water resource specific panel (no date at this time- end of march?). MEESE heading up this event.
6. Communications
  - a. Brainstorm a startup list for YP Spotlights
    - i. **Recent PE taker's advice**
    - ii. **Highlighting students and student chapters**
      1. **Picture of the board if possible**

b. YP Article Due in June

**7. Professional Development**

- a. Group discussion on startup of a chapter wide Mentor Program
  - i. **In flux- working on finding most willing group of participants and those who are eager/able to participate**
- b. Discuss other ideas across group for this subcommittee

**8. Drafting 2024 schedule of meetings**

- a. Target weeks for quarterly in-person Meetings April, July, October, December (year-end)
  - i. Tentative plan to email out for availability 3-4 weeks prior
  - ii. Proposing to offer times for 3<sup>rd</sup>/4<sup>th</sup> weeks of month
- b. Discuss possible locations for future all-committee meetings
  - i. Companies willing to host? **Stantec, WSB, BMI all have multiple metro offices available.**
  - ii. Breakfast or happy hour locations that are quiet
- c. Subcommittees to discuss monthly meetings (**breakout if time**)
  - i. **Monthly meeting sub point/summary**
    - 1. **Send to Cody by the first Wednesday of the month so it can be put together for executive committee meetings (meets 2<sup>nd</sup> Wednesday of the month)**

**Reminder – Need to provide minutes and proposed meeting schedule to APWA Admin**

**Committee Membership**

*Draft Structure to be Discussed*

Events Subcommittee (5)		
Position	Name	Additional Role(s)
Subcommittee Leader	Ben Perkey	YP Vice-Chair
Member #1	Jason Malecha	
Member #2	Ben Lund	
Member #3	Rachel Scheu	
Member #4	Katie Becker	

Professional Development & Mentorship Subcommittee (4)		
Position	Name	Additional Role(s)
Subcommittee Leader	Sarah Schweiger	YP Exec. Committee Director
Member #1	Charlie Fredericks	APWA YP National Liason
Member #2	Rena Weis	E&T Committee Liason
Member #3	Sam Larson	Assists Stu. Chapter & Coms

Student Chapters Subcommittee (3)		
Position	Name	Additional Role(s)
Subcommittee Leader	Cody Mathisen	YP Chair
UMN Chapter Rep	Justin Babcock	
UST Chapter Rep	Chloe Weber	

Communications Subcommittee (2)		
Position	Name	Additional Role(s)
Subcommittee Leader	Laura Weir	YP Secretary
Member #1	Kate Achenbach	

**2024 Committee Strategic Initiatives**

- Expand YP Recognition and exposure
  - More website and social media presence (i.e. YP spotlight, YP LinkedIn account, new YP award and conference scholarship opportunities)
- Create intentional YP engagement opportunities
  - Student chapter engagement, professional development opportunities, mentor program, and hosting a variety of types of events
  - Emphasis on mentorship and low barrier to entry into the field of public works / YP spaces

- Collaborate with other APWA committees and other organizations
  - Continue to collaborate with other organizations with YP groups (i.e. ASCE)
  - Collaborate with other committees where we have similar goals (i.e. membership, outreach, outstate).

## **Mission**

To engage young professionals within the Minnesota Public Works industry, expose them to the benefits of APWA-MN, and to provide them with an opportunity to become active in the chapter at both the Young Professional level as well as at the Chapter level.