



Conference Planning Committee Meeting #3

February 24, 2022 | 11:00 am (in person) / 11:15 am (virtual) – 1:30 pm
WSB, 540 Gateway Blvd, Burnsville

Zoom Link: <https://us02web.zoom.us/j/82672848477?pwd=bHZYSVE4eitXMTVrWXM4bzdFb2cyUT09>
Meeting ID: 826 7284 8477
Passcode: 094423

AGENDA

*NOTE: The in-person gathering begins at 11:00 am with lunch;
virtual attendees will be brought in and the meeting will begin at 11:15 am.*

1. Conference on-site details
 - a. GVL food options – new menus available March 1
 - b. Lodging: GVL request for committee member to assist with lodging placements
2. Fall 2022 conference facility task force update
3. Continue to build [conference agenda](#); committee member updates on session topics and presenters
4. Assign session moderators
5. [Preliminary draft budget](#)
 - a. Determine registration fees
6. Speaker gifts
7. Determine AV assistance needed
8. Other
9. Action items summary
10. Next Meeting? March 8, 2022, 11am in person, 11:15am virtual – 1:30pm, WSB Burnsville or Virtual via Zoom