



Outstate Development Committee

Thursday, November 19, 2020

12 p.m. – 1p.m.

Zoom Meeting/Conference Call

(929) 205-6099

Meeting ID: 935 0862 2442

Password: 083464

MEETING MINUTES

Committee Members

Present:

Chris Petree (Chair), WSB

Scott Jensen (Executive Committee Liaison), City of Lake City

Kevin Kruger, WSB

Mindy Carlson, Minnesota Local Technical Assistance Program (MNLTP)

Jeremy Mathiasen, Stantec Consulting Services, Inc.

Absent:

John Rodeberg, SEH, Inc.

Troy Nemmers, City of Fairmont

Joe Jurewicz, AE2S

John Olson, City of Hutchinson

Brad DeWolf, Bolton & Menk, Inc.

AGENDA

1. Welcome & Introductions

- The meeting was convened at 12:00 p.m.
- Chris welcomed everyone.

2. Approve July 15, 2020 Minutes

- Mindy Carlson made a motion to approve the minutes of the July 15, 2020 meeting with a minor change to Item 5a. to add “fiscal year 2021” and the motion was seconded by Scott Jensen. All Aye, motion carried.

3. APWA-MN Updates

a. COVID, Conferences, Budget, Etc.

- Chris provided an update on the status of the APWA-MN Chapter and APWA national. Conversations between committee members occurred and focused on future conferences & venues as well as the status of the Chapter budget.

4. 2020 Work Plan Updates

- a. APWA-MN Awareness
- b. YP Collaboration
- c. Educational Opportunities
 - The committee discussed the 2021 work plan and decided to use the information generated from the upcoming December 2020 Year-End Chapter meeting to strategize and create a work plan for 2021 during the committee's first meeting of the year.
 - The committee also suggested that an updated membership map in 2021 would help guide decision making and the work plan.
 - Finally, the committee members suggested updating the Education & Training matrix in 2021 as well.

5. Other

- a. 2021 Meeting Schedule
 - Chris to send out doodle poll in 2020 to select 4 meeting dates in 2021, preferably one meeting each quarter.
- b. Other: Mindy Carlson solicited feedback from the committee and how to best reach out to small communities/counties for their AirTAP program.

6. Adjourn

- The meeting was adjourned at 12:34 p.m.

Purpose

The Outstate Development Committee creates educational opportunities and professional relationships for existing members and promotes membership benefits to prospective members in the non-metro (outstate) area of the state.