



**GENERAL BUSINESS MEETING  
Nov. 21, 2019 – 11:30 a.m.**

**MINUTES**

**1. CALL TO ORDER (President Amy Grothaus)**

The Business Meeting was called to order by President Grothaus at 11:32 a.m.

**2. SECRETARY/TREASURER’S REPORT (Beth Engum, Secretary/Treasurer)**

A. Meeting Minutes from May 9, 2019 General Business Meeting from Spring Conference.

**MOTION: Motion made by Rick Shomion and seconded by Nick Egger to approve the meeting minutes of the May 9, 2019 Spring Conference General Business Meeting as presented. Motion carried.**

B. Financial Report and Deposit and Expense Report

|  |   |
|--|---|
| Cash                                   | \$104,083                                     |
| Long-Term Investment Account           | \$160,705                                     |
| Current liabilities                    | \$0   |
| <br>Net Assets (10/31/19)              | <br>\$264,788                                 |
| <br>Opening Balance (as of 07/01/19)   | <br>\$266,855                                 |
| YTD Change in Assets                   | -\$2,067                                      |
| <br>Deposit & Expense Report (11/1/19) | <br>Deposits - \$25,045<br>Expenses - \$5,116 |

**MOTION: Motion made by Mark Maloney and seconded by Jim Grube to approve the APWA-MN Chapter Financial Statements for months ending Oct. 31, 2019 and the November 2019 Deposit and Expense Report. Motion carried.**

C. Budget Update

July 1, 2018-June 30, 2019

- Year-end deficit \$52,934
- Budget included \$43,970 use of reserves to balance budget
- Raise Our Grade, MN campaign began

July 1, 2019-June 30, 2020

- Budget: conservative - \$0 estimate in investment earnings
- \$40,510 use of reserves projected to balance budget
- Continuing to fund chapter initiatives

**3. PRESIDENT’S REPORT (Amy Grothaus)**

A. Recognition of Chapter Committee Chairs

President Grothaus recognized the committee chairs and thanked them for their ongoing commitment and continued involvement and support of the Chapter in 2019.

**4. GOVERNMENT AFFAIRS COMMITTEE UPDATE (Zach Johnson, Chair)**

The Government Affairs Committee (GAC) serves as a voice advocating Chapter concerns to government officials and media. Chair Johnson highlighted the following:

- In support of the Raise Our Grade, MN initiative, the committee is using the ROG information to inform and educate state legislators about deteriorating infrastructure.

- The committee continues to establish relationships with legislators.
- To help get to know and partner with the chapter, legislators are looking for (1) personalized stories, (2) data, and (3) public works professionals to propose solutions all can agree on (not an easy task).
- In response to what legislators are looking for, the committee is:
  - Developing education modules highlighting some of different facets of public works (roads, bridges, sewers, etc.) to share with legislators.
  - Sharing what public works does well with legislators.
  - Creating resources tailored for the public works community to share with policy makers, etc.
- The legislative session begins in February 2020.
- The committee is working on how to assist and support the chapter members' needs, such as establishing locations to keep members informed of local and federal updates. The committee is looking for a way to consolidate the information for members that is easily accessible.
- The committee is looking to chapter members for projects and successes to educate legislators. Legislators want to be informed about what is going on and sharing successes is an opportunity for public works to advocate the need.
- Contact the Government Affairs Committee for assistance in sharing stories, advocating policies or priorities to share with legislators.

#### 5. TELLER'S COMMITTEE REPORT (Past President Kristin Asher)

Past President Asher presented the Tellers Committee Report. The APWA-MN Chapter has successfully conducted its election for executive committee members electronically. Voting opened on October 8 and closed on October 30 with a total of 303 ballots returned, representing about 30% of eligible voters.

The amendment to the Bylaws formally established the role of a Chapter Alternate Delegate position to assist the Chapter Delegate in attending APWA's Council of Chapters meetings and help inform chapter members of activities at the national level. The Executive Committee has appointed Chris Petree as the Chapter Alternate Delegate.

The Tellers Committee presented the following 2019 election results to the general membership:

|                                  |  |
|----------------------------------|--|
| President                        | Russ Matthys, City of Eagan                  |
| Vice President                   | Beth Engum, Kimley-Horn & Associates         |
| Secretary/Treasurer              | Nick Egger, City of Hastings                 |
| Director – Consultant            | Georgina Stanley, SRF Consulting Group, Inc. |
| Director – DPW/City Engineer     | Jesse Struve, City of Brooklyn Park          |
| Director – Outstate              | Scott Jensen, City of Lake City              |
| Director – State/County/Regional | Dan Erickson, MnDOT                          |
| Director – Young Professional    | Chris LaBounty, City of Plymouth             |
| Bylaws Referendum                | Passed                                       |

**MOTION: Motion made by Kristin Asher and seconded by Heidi Hamilton to approve the Tellers Committee report for 2019. Motion carried.**

The Tellers Committee extended congratulations to these individuals and their upcoming service on the Executive Committee. The Tellers Committee also recognized and thanked those Chapter members who, while not being elected, demonstrated service and commitment to the organization by being on the ballot. Those members are Andy Brotzler, Justin Messner, Jon Haukaas, Rick Shomion, and Alex Jordan.

#### 6. RECOGNITION OF OUTGOING EXECUTIVE COMMITTEE MEMBERS (Kristin Asher)

President Grothaus called Vice President Russ Matthys and Secretary/Treasurer Beth Engum to join her in recognizing the outgoing directors:

Kristin Asher, Past President  
 Monica Heil, Director – Consultant  
 John Olson, Director – Outstate  
 Nick Egger, Director – DPW/City Engineer  
 Chris Sagsveen, Director – State/County/Regional  
 Emily Lueth, Director – Young Professional

Grothaus extended gratitude to the outgoing directors and Past President Asher for their dedication and commitment to the Chapter.

#### **7. 2020 EXECUTIVE COMMITTEE INSTALLATION (APWA-MN Chapter Delegate, Jeannine Clancy)**

President Grothaus turned the meeting over to APWA-MN Chapter Delegate Jeannine Clancy to conduct the officer installation.

Chapter Delegate Clancy called the 2020 Executive Committee members to the front and read the oath of office to the Executive Committee members. The Executive Committee members confirmed their commitment by accepting the oath as read. Delegate Clancy emphasized the unique responsibility before the Executive Committee members and the election results reflect the Chapter's confidence in their abilities to lead.

Following the officer installation, Vice President Matthys presented the Presidential plaque to President Grothaus and thanked her for her dedication and service to the Chapter in 2019.

President Grothaus formally passed the gavel to APWA-MN Chapter President-elect Russ Matthys who will officially take on the duties of President on January 1, 2020.

#### **8. OLD BUSINESS**

No old business.

#### **9. NEW BUSINESS**

No new business.

#### **10. ADJOURN**

The 2019 Fall Conference General Business meeting was adjourned at 11:59 a.m.

#### **ATTENDEES:**

Amy Grothaus, Russ Matthys, Kristin Asher, Jeannine Clancy, Chris Petree, Beth Engum, Tanya Mattonen, Erick Guir, tom Petersen, Amanda Shotton, Sarah Lloyd, Shawn O'Keefe, Luke Holifield, Mark Ray, Chris LaBounty, Adam Gadbois, Mitch Hatcher, Rick Shomion, Michelle Stockness, Bill Dircks, Todd Jagoe, Angela Popenhagen, Chris Kufner, Steve Albrecht, David Swearingen, John Schmeling, Dave Sanocki, Layne Otteson, Mitch Rasmussen, Steven Jahnke, Phil Wacholz, Steve Klein, Mike Marsh, Shelley Marsh, Monty Meyer, Mike Burns, Logan Vlasaty, Ben Perkey, Jeff Pearson, Mike Turner, Neil Heinonen, Emily Suppes, Lauren Pierce, Darwin Dahlgren, Tim Williams, Bob Schunicht, Paul Oehme, Wayne Houle, Ross Bintner, Jared Voige, Steve Collin, Steven Lawrence, To Zabinski, Sam Anderson, Beverly Farraher, Chris Sagsveen, Chris Cavett, Glen Steele, John Rodeberg, Tyler Strong, Jon Jarosch, Scott Jensen, Jim Stremel, Ken Frosig, Mike Stifter, Brian Cooley, Charles Asamoah, Joe Waln, Kevin Pittelko, Chad Lukkarila, Mark Hansen, Hofedh Hlel, Tom Borowitz, Mitchell Karras, Tom Thompson, Cody Strom, Cristina Mlejnek, Richard Freese, Bruce Cochran, Steve Love, Chad Setterholm, Stefan Higgins, Dan Schluender, Dennis Postler, Karen Erickson, Eric Eckman, Jennifer Edison, Lukas Peterson, Devin Kubik, Chadd Larson, Jupe Hale, Shane Geraghty, Mike Hejna, Dustin Tipp, Ryan Hoefs, Zach Stafslie, Tim Johnson, John Anderson, Richard McCoy, Alex Schmidt, Mindy Carlson, David Hutton, Carol Kaszynski, Shelly Hanson, Mark Lundgren, Jim Price, Joe Bennett, Derik Asche, Steve Hegland, Zach Johnson, Nick Egger, Kristin Dahm, Katie Raab, Joe Jurewicz, Brian Bachmeier, Dan Boyum, Bernie Weber, Kevin Mattson, Jake Puffe, George Bender, Alex Miller, Harlan Van Wyhe, Ron Quanbeck, Nick Amatuccio, Mitch Wenum, Jim Studenski, Nate Christensen, Paul Kauppi, Dale Paulson, Pat Hagstrom, Bruce Beese, John Sachi, Jeremy Hauser, Mike Kovnotny, Monica Heil, Jesse Farrell, Bob Moberg, Angela Murphy, Matt Hansen, Joe Lewis, Jessa Trboyevich, Adam Gordon, Anna Bessel, Kyle Colvin, Emma deVilla, Lucas Lortie, Ron Rosenthal, Shawn Blaney Jerry Plein, Steve Johansen, Brandon Movall, Alan Catchpool, Sam Westlund, Jacques Duval, Bob Johnson, Jeny Baroda, Tiffany Troudt, Zuleyka Marquez, Luke Sandstrom, Rochelle Widmer, Luke Ulstad, Jay Murzyn, Bob Trick, Zach Lundberg, Kristy Morter, Mark Maloney, Sue Mason, Adam Edwards, Scott Anderson, Lane Wegener, Kellie Schlegel, Thomas Richter, Lindsey Bartolomei, Heidi Hamilton, Bridget Rief, Mike Dressel, Tom Kaldunski, Joe Spah, Joe Powers, Darin Rezac, Cody Mathisen, Alex Jordan, James Kosluchar, Jesse Struve, Chad Millner, Aaron Schmidt, John Caven, Mike Kuno, Brian Ritchie, Chris Petree, Christina Orlowsky, Lauren Letsche, Emily Lueth, Ben O'Grady, Julie Benadum, Mark Rehder, Kyle Imholte, Brandon Brodhag, Emily Itkonen, Jacque Thompson, Kyle Brown, Tom Wesolowski, Eric Roerish, Sarah Schweiger, Mike Boex, Matt Stordahl, Jennifer Solseth, Dan Lonnes, Ron Leaf, Michael Thompson, Tim Wedin, Jen Desrude, Vince Vander Top, Erik Henriksen, Jason Cook, Laura Hirsch, Nick Monserud, Jake Theisen, Shibani Bisson, Dan Erickson, Rod Rue, Jim Grube, Georgina Stanley-Woidyla, Julie Long, Amber Klein, Mick Cyert, Tim Plath, Matt Saam, Sue Polka, Mike Petersen, Chris Link, Mark Huiskes, John Olson, Amy Riegel, Stephanie Smith, Lydia Ener, Eric McPhee Anderson, Laurie Johnson, Jeff Handeland, Charles Howley, Amanda Meyer, Ken Anderson, Lee Mann, Chris Hoberg, and Ryan Sodd