



History Committee

January 9, 2019

Edina Public Works Building

In attendance: Dave Hutton, Tom Thompson, Paul Kauppi, Ross Bittner, Phil Elkin, Greg Anderson

Minutes taken by: Dave Hutton, Chair

1. Summary of work completed in 2018
 - a. Dave provided a copy of the year end memo on History Committee activities he submitted to the Executive Committee in December.
2. Develop priorities/work plan for 2018
 - a. Newsletter articles
 - i. “Where are they now” articles. Dave indicated a list of retirees should be developed for consideration. He has prepared a list of questions to stimulate the discussion on interviewing former members. Ross volunteered to start the data base on the google cloud and committee members can add to that for any known retirements.
 - ii. Historical projects or factoids – as an example, Jennifer did the article on the air mail beacons last year in cottage grove
 - b. Tom Thompson legacy (former Minneapolis engineer worked under Hugo Erickson) Tom provided a first draft article and photos on his grandfather. Dave indicated it look really good and will submit it to the communications committee for the January update.
 - c. Other ideas from committee members
3. Chapter related items – Dave handed out and discussed the following Chapter related items:
 - a. Executive Committee Meeting Schedule – Dave indicated the History Committee was expected to provide updates to the Executive Committee at these meetings.
 - b. Chapter Organizational Chart
 - c. Executive Committee contact information
 - d. 2018-2020 Strategic Plan. Dave discussed how the History Committee primarily met Goals 3 and 4
 - e. Fyi – the Spring Conference will be May 8-10, 2019 at Grandview Lodge
4. Review committee membership and contact information.
 - a. Jennifer Levitt has decided to resign from the committee due to workload obligations with her new job changes.

- b. Dave is still looking for a Vice Chair to serve for a transition plan as he works towards retirement.
5. The following meeting dates/locations were agreed upon for 2019 – meet 3 times per year
- a. January 9, 2019 Edina Public Works
 - b. April 10, 2019 Bolton/Menk Maplewood
 - c. October 9, 2019 SEH Vadnais Heights
6. Adjourn at 1:00 pm
- a. Thanks to Ross for hosting
 - b. Next meeting April 10, 2019 at Bolton Menk Maplewood hosted by Mike Nill.



Executive Committee Year End Update

History Committee

Submitted by Dave Hutton, Chair

Date: December 6, 2018

Committee Membership

Chair: Dave Hutton, SEH

Members: Mike Nill, Bolton/Menk; Jennifer Levitt, Cottage Grove; Tom Thompson, Stanley Group; Phil Elkin, St Louis Park; Paul Kauppi, White Bear Lake; Greg Anderson, SEH; Ross Bintner, Edina

EC Liaison: Jeannine Clancy

Mission

The History Committee works to document and preserve the Chapter's history, archive records and pictures, keep the Executive Committee apprised of upcoming anniversary dates, and contribute articles on historical events for the APWA-MN website

Meetings held in 2018

The committee meets three times annually. Once at the beginning of the year to brainstorm goals and activities, once prior to the spring conference and once prior to the fall conference. The following were the dates for the 2018 meetings:

January 17, 2018, hosted by Paul at the City of Woodbury

April 4, 2018, hosted by Ross at the City of Edina

October 5, 2018, hosted by Jennifer at the City of Woodbury

Committee work done in 2018

- Jennifer Levitt designated as Vice Chair
- History Articles wrote
 - On the airmail beacon arrows, one of which still exists in Cottage Grove
 - On the history of the spring conference at Grandview Lodge
- Developing list of recent retirees to do the "Where are they now" articles
- Spring Conference attendance

- Fall conference
 - Prepared display board for our first APWA member, George Shepard
 - Displayed the old, scrapbook kept by Mr. Shepard and his family documenting his illustrious career, both in the military and for the City of St Paul.

2019 Committee Initiatives

Our committee generally serves Goal 3 (Education) and Goal 4 (Membership) of our Strategic Plan. We promote learning opportunities for our chapter membership by looking back at our past and how we got to where we are today. We assist in the sharing of information and networking with our membership and Public Works Professionals in general.

The following work tasks are proposed for 2019:

- Write at least 2 “where are they now” articles.
- Write one “historical project” article
- The Committee is going to tackle developing a photo history of our cities. There are lots of old project and equipment photos hanging in most city halls, so tracking those down and developing a photo archive and story of our Chapter and member cities is our next big venture.
- Hold a technical tour on a “historical” project with Membership Committee
- Expand the membership to include somebody from Minneapolis and St Paul, our two largest cities with a ton of history

Additional resources needed from the Chapter in 2019

- None