

APWA- Minnesota Chapter  
 Budget: JULY 1, 2021 - JUNE 30, 2022 FINAL

| <u>Account</u>   | <u>Revenue/Expense Account</u>        | <u>Program Description</u>             | <u>7/1/20-6/30/21</u><br><u>Actual</u> | <u>7/1/21-6/30/22</u><br><u>Budget</u> |
|------------------|---------------------------------------|--|--|--|
| <b>REVENUES:</b> |                                       |  |  |  |
| 400              | Unrealized Gains (Losses)             | Finance - from National                | \$0                                    | \$0                                    |
| 404.1            | Registration Fees                     | Technical Tours                        | \$0                                    | \$0                                    |
| 404.2            | Registration Fees                     | Underground Utility Inspection School  | \$15,000                               | \$16,000                               |
| 404.3            | Registration Fees                     | Education Events/ MISC.                | \$0                                    | \$0                                    |
| 404.4            | Registration Fees                     | Summer Golf Event                      | \$15,193                               | \$16,700                               |
| 435              | Membership Dues                       | Chapter Services                       | \$46,618                               | \$46,000                               |
| 460              | Interest income                       |  | \$1,737                                |  |
| 462              | Realized Gain                         |  | \$34,193                               |  |
| 463              | Chapter Rebate Income                 | Membership Rebates from National       | \$11,262                               | \$11,500                               |
| 465              | Miscellaneous                         | General & Administrative               | \$1,005                                | \$750                                  |
| 465.1            | Expense Reimbursement                 | PWX Chapter Dinner                     | \$0                                    | \$2,250                                |
| 465.2            | Chapter Rebate Income                 | Delegate stipend from National         | \$0                                    | \$500                                  |
| 465.3            | Chapter Rebate Income                 | Chapter Leader Stipend from National   | \$0                                    | \$500                                  |
| 480.1            | Royalties                             | Spring conference                      | \$21,473                               | \$ 44,400.00                           |
| 480.2            | Royalties                             | Fall conference                        | \$0                                    | \$ 131,600.00                          |
| 490              | Sponsorship Fees                      | Event Sponsorships                     | \$29,336                               | \$30,000                               |
| 490.1            | Scholarship Revenue (Private Sources) | Scholarship Donations/Revenue          | \$2,500                                | \$2,500                                |
| 490.2            | Agency Sponsorship                    | Agency Sponsorship                     | \$0                                    | \$1,500                                |
| 499              | Contributions from Reserves           | Finance                                |  |  |
|                  | <b>TOTAL REVENUE</b>                  |  | <b>\$178,318</b>                       | <b>\$304,200</b>                       |
| <b>EXPENSES:</b> |                                       |  |  |  |
| 556.1            | Board/Delegate Travel                 | Chapter Leadership Training            | \$0                                    | \$0                                    |
| 556.2            | Board/Delegate Travel                 | COC: Delegate and Alternate Travel     | \$0                                    | \$0                                    |
| 556.3            | Board Travel                          | Board/President to PWX                 | \$0                                    | \$0                                    |
| 556.4            | Board Travel                          | YP, HGE to PWX                         | \$0                                    | \$3,250                                |
| 575              | Insurance                             | General & Administrative               | \$0                                    | \$0                                    |
| 600.1            | Facility Cost C/SC Fees Website       | Annual hosting fees                    | \$425                                  | \$565                                  |
| 600.2            | Facility Costs                        | Efforts - Multiple events and venues   | \$31,163                               | \$6,100                                |
| 600.3            | Facility Costs                        | Summer Golf Event                      | \$13,813                               | \$16,700                               |
| 600.4            | Facility Costs                        | Spring Conference                      | \$0                                    | \$ 500                                 |
| 600.5            | Facility Costs                        | Fall Conference                        | \$0                                    | \$ 46,000                              |
| 615              | Food & Beverage                       | General & Administrative               | \$0                                    | \$400                                  |
| 615.01           | Food & Beverage                       | Board Orientation/ YE Reception        | \$0                                    | \$500                                  |
| 615.02           | Food & Beverage                       | Membership Committee                   | \$97                                   | \$500                                  |
| 615.03           | Food & Beverage                       | Communications Committee               | \$0                                    | \$400                                  |
| 615.04           | Food & Beverage                       | Audit Committee                        | \$0                                    | \$100                                  |
| 615.05           | Food & Beverage                       | Awards Committee                       | \$0                                    | \$150                                  |
| 615.06           | Food & Beverage                       | Education & Training Committee         | \$0                                    | \$750                                  |
| 615.07           | Food & Beverage                       | Environmental Committee                | \$0                                    | \$500                                  |
| 615.08           | Food & Beverage                       | Executive Committee                    | \$0                                    | \$1,000                                |
| 615.09           | Food & Beverage                       | Conference Planning Committee          | \$0                                    | \$1,250                                |
| 615.10           | Food & Beverage                       | Student Chapters                       | \$207                                  | \$2,000                                |
| 615.11           | Food & Beverage                       | Young Professionals                    | \$0                                    | \$1,000                                |
| 615.12           | Food & Beverage                       | Outstate Committee                     | \$0                                    | \$0                                    |
| 615.13           | Food & Beverage                       | Chap. Dinner at PWX & Awards Recep.    | \$0                                    | \$4,900                                |
| 615.14           | Food & Beverage                       | Public Awareness                       | \$0                                    | \$350                                  |
| 615.15           | Food & Beverage                       | Government Affairs                     | \$0                                    | \$250                                  |
| 615.16           | Food & Beverage                       | History Committee                      | \$0                                    | \$300                                  |
| 615.17           | Food & Beverage                       | Asset Management Committee             | \$0                                    | \$200                                  |
| 615.18           | Food & Beverage                       | Diversity & Inclusion Committee        | \$0                                    | \$175                                  |
| 615.19           | Food & Beverage                       | UUCIS donuts & year-end pizza          | \$0                                    | \$700                                  |
| 615.20           | Food & Beverage                       | Chapter 75th Anniversary               | \$0                                    | \$2,536                                |
| 670.1            | Consultants/Subcontractors Fees       | Sponsor Signage                        | \$0                                    | \$125                                  |
| --               | Consultants/Subcontractors Fees       | Accountant - National                  | \$0                                    | \$0                                    |
| 670.2            | Consultants/Subcontractor Fees        | Raise our Grade MN/website hosting fee | \$2,388                                | \$5,000                                |
| 670.3            | Consultants/Subcontractors Fees       | Annual Elections through Website       | \$390                                  | \$400                                  |
| --               | Consultants/Subcontractors Fees       | Education Events                       | \$0                                    | \$0                                    |
| 670.4            | Consultants/Subcontractors Fees       | Chapter Services                       | \$86,074                               | \$89,400                               |
| 670.5            | Consultants/Subcontractors Fees       | UUCIS                                  | \$16,465                               | \$16,000                               |
| 670.6            | Consultants/Subcontractors Fees       | Web editor                             | \$0                                    | \$0                                    |
| 670.7            | Consultants/Suncontractors Fees       | Spring Conference                      | \$0                                    | \$ 15,000.00                           |
| 670.8            | Consultants/Suncontractors Fees       | Fall Conference                        | \$0                                    | \$ 27,000.00                           |
| 670.9            | Consultants/Suncontractors Fees       | Fall Workshop                          | \$0                                    | \$ 7,000.00                            |
| 675              | Speakers & Trainers Fees              | Executive Committee                    | \$0                                    | \$0                                    |
| 675.1            | Speakers and Training Fees            | Spring Conference                      | \$0                                    | \$ 12,000.00                           |
| 675.2            | Speakers and Training Fees            | Fall Conference                        | \$0                                    | \$ 15,500.00                           |
| 700              | Office Supplies                       | General & Administrative               | \$1,500                                | \$1,200                                |
| 700.1            | Office Supplies                       | UUCIS                                  | \$522                                  | \$750                                  |
| 705.1            | Student Memberships                   | U of MN Student Chapter                | \$50                                   | \$200                                  |
| 837              | Printing & Production                 | Summer Golf Event                      | \$227                                  | \$325                                  |
| 838              | Printing & Production                 | General & Administrative               | \$0                                    | \$1,500                                |

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|----------------|---|---------------------------------------|--|--|
| 861            | Award & Door Prizes                         | Chapter Awards/ Recognition plaques   | \$912                                  | \$650                                  |
| 861.1          | Award & Door Prizes                         | Summer Golf Event Prizes              | \$1,360                                | \$1,500                                |
| 863            | Scholarship to Non Students                 | Cert. Pub. Fleet Prof. Scholarships   | \$0                                    | \$1,500                                |
| 863.1          | Scholarship to Non Students                 | 2 UUCIS Scholarships (CPII exam)      | \$445                                  | \$1,300                                |
| 863.3          | Scholarship to Non Students                 | Emerging Leaders Academy              | \$0                                    | \$1,500                                |
| 864            | Scholarships to Students - Chapter Funds    | Educational Scholarships              | \$11,250                               | \$20,000                               |
| 864.1          | NEW in 2020-21 Scholarships to Students - F | Private Donations                     | \$0                                    | \$2,500                                |
| 890            | Bank Service Charges                        | Finance                               | \$53                                   | \$150                                  |
| 898            | Miscellaneous Expenses                      | General & Administrative              | \$1,035                                | \$1,250                                |
| 898.1          | Misc Expense - Technical Tours              |                                       | \$0                                    | \$0                                    |
| 899            | Sponsorships/Contributions                  | Educational Grants                    | \$2,000                                | \$2,500                                |
|                | ML Investment Transfers                     | Finance                               |  |  |
|                | Adjustment to balance with Ntl              |                                       |  |  |
|                | <b>TOTAL EXPENDITURES</b>                   |                                       | <b>\$170,377</b>                       | <b>\$315,326</b>                       |
|                |   |                                       |  |  |
|                |   |                                       |  |  |
|                |   |                                       | <u>7/1/20-6/30/21</u>                  | <u>7/1/21-6/30/22</u>                  |
|                |   |                                       | <u>Actual</u>                          | <u>Budget</u>                          |
|                |   |                                       |  |  |
|                | <b>Net Surplus (Deficit)</b>                |                                       | <b>\$7,941</b>                         | <b>(\$11,126)</b>                      |
|                |   |                                       |  |  |
|                |   |                                       |  |  |
|                |   | <b>Net Assets, Beginning of Year</b>  | \$227,381                              | \$235,322                              |
|                |   | Plus Net Surplus (Minus Net Deficits) | \$7,941                                | (\$11,126)                             |
|                | <b>For informational purposes only</b>      | Fund balance used to balance budget   | \$58,000                               | \$11,126                               |
|                |   | National adjustment - balance books   |  |  |
|                |   | <b>Net Assets, End of Year</b>        | <b>\$235,322</b>                       | <b>\$224,196</b>                       |
|                |   |                                       |  |  |